

EMPERIUM **WAREHOUSE (CASH & CARRY) TILL** **PROCEDURE**

Use :-

- 1) Searching product
- 2) Searching product stock
- 3) Identifying product sales price
- 4) Selecting product from different batches
- 5) Selling item to cash customer
- 6) Selling item to account customer
- 7) Provide Performa / quotation to customer
- 8) Holding sales
- 9) Providing line discount (Individual product wise discount)
- 10) Providing Overall discount (Full order discount)
- 11) Facilitates to identify/manage financial transaction like Petty cash, End of day balancing, Cash drawer transaction, Banking money facility
- 12) Selling product as Miscellaneous if not into system
- 13) Attaching bar code to specific product
- 14) Sales inquiry and refund facility
- 15) Payment acceptance into cash, card, cheque and into customer account

How to open/ Find :-

To open this module you can double click on the following icon which is on the desktop of screen, you can also find in Start > Programs>Emperium Till



Login Screen**Use :-**

This is the entry point of the Emperium **Warehouse (Cash & Carry)** Till module; every user accessing the Emperium **Warehouse (Cash & Carry)** is identified by a unique Swipe ID or user code and pass code.

User can either enter the Swipe Id or User Code and Pass code

All transactions carried out by the user are recorded into the Emperium **Warehouse (Cash & Carry) Till** based on this login process.

Enter swipe ID here
(Numeric Value)

Enter Use Name & Password
(Numeric Value)

Swipe ID	<input type="text"/>
User Code	<input type="text"/>
Pass Code	<input type="text"/>

1

2

3

4

5

6

7

8

9

0

CLEAR

O.K

EXIT

BKP

If screen is touch screen then you can use this numbering menu from screen

After entering user name/password or swipe Id press enter or ok .
If login information is correct then sales screen open other wise not valid user message comes

User Code	0001
Pass Code	****

1

2

3

4

5

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7

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9

0

CLEAR

O.K

EXIT

BKP

Main Sales Screen

								T#11 04/06/2007 16:00:40 Mr. Administrator Administrator												
Product Code (F1):		<input type="text"/>	<input type="button" value="Search"/>	Qty (F2)	<input type="text" value="1"/>	Miscellaneous (F3)		<input type="button" value="Scan Pal"/>												
Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP												
									LAST SALES PRICE <div style="background-color: red; color: white; padding: 5px; font-weight: bold; font-size: 1.2em;">0.00</div>											
SelectLastRow (F11) <div style="border: 1px solid black; height: 40px; width: 100%;"></div>			Number Of Items <input type="text"/> Current Stock <input type="text"/>		Total Amount <input type="text"/>		<div style="background-color: #4a7ebb; color: white; padding: 5px; margin-bottom: 5px;">Save Order (F4)</div> <div style="background-color: #4a7ebb; color: white; padding: 5px; margin-bottom: 5px;">Retrieve Order (F5)</div> <div style="background-color: #4a7ebb; color: white; padding: 5px; margin-bottom: 5px;">Generate Receipt (F6)</div> <div style="background-color: #4a7ebb; color: white; padding: 5px; margin-bottom: 5px;">Delivery Details</div> <div style="background-color: #4a7ebb; color: white; padding: 5px; margin-bottom: 5px;">Orders For Payment</div> <div style="background-color: #4a7ebb; color: white; padding: 5px;">Payment</div>													
Customer Details Customer Order Ref: <input type="text"/>			Total Line Discount <input type="text" value="0.00"/>																	
Customer Acc Ref: <input type="text" value="0000"/>			Overall Order Discount <input type="text" value="0.00"/>																	
Customer Name: Cash			Net Amount to Pay <input type="text"/>																	
Address: -			VAT Amount: <input type="text"/>																	
Town: -			Total (Inc. VAT) <input type="text"/>																	
Post Code: -			Exchange Total <input type="text"/>		Total To Pay <input type="text" value="0.00"/>															
Credit Limit: 0.00			Credit Available: 0.00																	
<div style="display: flex; justify-content: space-between;"> <div> <div style="background-color: #4a7ebb; color: white; padding: 2px 5px; margin-bottom: 2px;">Delete Item</div> <div style="background-color: #4a7ebb; color: white; padding: 2px 5px; margin-bottom: 2px;">Log Out (F7)</div> </div> <div> <div style="background-color: #4a7ebb; color: white; padding: 2px 5px; margin-bottom: 2px;">Hold Sales Order (F9)</div> <div style="background-color: #4a7ebb; color: white; padding: 2px 5px; margin-bottom: 2px;">Activate Discount</div> </div> <div> <div style="background-color: #4a7ebb; color: white; padding: 2px 5px; margin-bottom: 2px;">UnHold Order (F10)</div> <div style="background-color: #4a7ebb; color: white; padding: 2px 5px; margin-bottom: 2px;">Deactivate Discount</div> </div> </div>			Close (Esc)		New Sales		Customer		Refunds/Returns		Sales Enquiry		Customer Previous Orders		Link BarCode		Proforma Order Details Enquiry		Proforma Order Details	

Emperium Sales mainly useful into

- A) Standard sales(Cash Sales)
- B) Account customer sales
- C) Performa/Quotation Sales

A) Standard (Cash) Sales

Step :- 1 Selecting/Searching customer from sales screen

<div> <div>Product Code (F1): <input type="text"/></div> <div>Search</div> <div>Qty (F2) <input type="text" value="1"/></div> <div>Miscellaneous (F3)</div> <div>Scan Pal</div> </div>									
Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP	
									<div>LAST SALES PRICE</div> <div>0.00</div>
<div>SelectLastRow (F11)</div> <div><input type="text"/></div>		<div>Number Of Items <input type="text"/></div> <div>Current Stock <input type="text"/></div>		<div>Total Amount <input type="text"/></div>		<div>Save Order (F4)</div>			
<div>Customer Details</div> <div>Customer Order Ref: <input type="text"/></div> <div>Customer Acc Ref: <input type="text" value="0000"/></div> <div>Customer Name: Cash</div> <div>Address: -</div>		<div>Total Line Discount <input type="text" value="0.00"/></div> <div>Overall Order Discount <input type="text" value="0.00"/></div> <div>Net Amount to Pay <input type="text"/></div> <div>VAT Amount: <input type="text"/></div> <div>Total (Inc. VAT) <input type="text"/></div> <div>Exchange Total <input type="text" value="0.00"/></div>		<div>Retrieve Order (F5)</div> <div>Generate Receipt (F6)</div> <div>Delivery Details</div> <div>Orders For Payment</div> <div>Payment</div>					
<div>Customer Invoice Notes</div> <div><input type="text"/></div>		<div>Town: -</div> <div>Post Code: -</div> <div>Credit Limit: 0.00</div> <div>Credit Available: 0.00</div>		<div>Total To Pay <input type="text" value="0.00"/></div>					
<div>Delete Item</div> <div>Hold Sales Order (F9)</div> <div>UnHold Order(F10)</div>		<div>Log Out (F7)</div> <div>Activate Discount</div> <div>Deactivate Discount</div>		<div>Close (Esc)</div> <div>New Sales</div> <div>Customer</div> <div>Refunds/Returns</div> <div>Sales Enquiry</div> <div>Customer Previous Orders</div>		<div>Link BarCode</div> <div>Proforma Order Details Enquiry</div> <div>Proforma Order Details</div>			

Press Customer button

Enter Account Number and/or Customer Name and/or Address and/or Post code if your remember

Press Search Button

So, you can see that customer detail in the list

Select customer from list and press select

If you can't find that customer then you need to enter into system. For that use new customer button

Customer Search

Enter Your Search Criteria

Account Number Address

Customer Name Post Code

Sr.No.	Acc No.	Customer Name	Company Name	Address	Town	County	Post Code	Type Of Customer
1								

0 1 2 3 4 5 6 7 8 9 BACK

Q W E R T Y U I O P

A S D F G H J K L SPACE

Close Z X C V B N M CLEAR

Customer Search

Enter Your Search Criteria

Account Number Address

Customer Name Post Code

Customer Details

Account Number Customer Type

Customer Name

Address Line 1

Address Line 2

Address Line 3

Town

County

Post Code

Home Number

Work Number

Mobile Number

Fax Number

Email

Credit Limit

Pop Up Notes

How Did You Hear About Us

VAT Number

Referred By

Export Customer ☐

Contact 1

Mobile 1

Contact 2

Mobile 2

Contact 3

Rep Name

Product Code (F1): Qty (F2) Miscellaneous (F3)

Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP

LAST SALES PRICE
0.00

SelectLastRow (F11)

Customer Details
 Customer Order Ref:
 Customer Acc Ref:
 Customer Name:
 Address:
 Town:
 Post Code:
 Credit Limit:
 Credit Available:

Customer Invoice Notes

Number Of Items Current Stock

Total Amount
 Total Line Discount
 Overall Order Discount
 Net Amount to Pay
 VAT Amount:
 Total (Inc. VAT)
 Exchange Total Total To Pay

Selected customer comes here on the sales screen

Customer's credit limit / available credit limit display here

By default when you start system By default Cash customer default comes

Press Update so this barcode automatically attached with selected product from sales point

Search by Product code and/or product name and/or barcode and/or supplier and/or category and /or price range & select it

Step 2:- Selecting/Searching Product

Yes

Scan product barcode from scanner

If product exist then it comes into list

Press
OK

Step :- 3 Product exists into system then following screen comes

SILVER PLATED PHOTO FRAME 8X10								Till# 20/06/2007 14:59:08 Mr. Administrator Administrator	
Product Code (F1):		<input style="width: 150px;" type="text"/>	Search	Qty (F2)	<input style="width: 50px; text-align: center;" type="text" value="1"/>	Miscellaneous (F3)	Scan Pal		
Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP	
1	SA10028	SILVER PLATED PHOTO FRAME 8X10	1	3.50			3.50		
									LAST SALES PRICE <div style="background-color: red; color: white; text-align: center; padding: 5px; font-weight: bold;">0.00</div>
SelectLastRow (F11) <div style="border: 1px solid black; height: 40px; width: 100%;"></div>			Number Of Items <input style="width: 50px; text-align: center;" type="text" value="1"/> Current Stock <input style="width: 50px;" type="text"/>		Total Amount <input style="width: 100px; text-align: right;" type="text" value="3.50"/>		<div style="background-color: #4a7ebb; color: white; text-align: center; padding: 5px; font-weight: bold;">Save Order (F4)</div>		
Customer Invoice Notes <div style="border: 1px solid black; height: 40px; width: 100%;"></div>			Customer Details Customer Order Ref: <input style="width: 100px;" type="text"/>		Total Line Discount <input style="width: 100px; text-align: right;" type="text" value="0.00"/>		<div style="background-color: #4a7ebb; color: white; text-align: center; padding: 5px; font-weight: bold;">Retrieve Order (F5)</div>		
			Customer Acc Ref: <input style="width: 100px; text-align: center;" type="text" value="0000"/>		Overall Order Discount <input style="width: 100px; text-align: right;" type="text" value="0.00"/>		<div style="background-color: #4a7ebb; color: white; text-align: center; padding: 5px; font-weight: bold;">Generate Receipt (F6)</div>		
<div style="display: flex; justify-content: space-between;"> <div style="border: 1px solid black; padding: 2px;">Delete Item</div> <div style="border: 1px solid black; padding: 2px;">Hold Sales Order (F9)</div> <div style="border: 1px solid black; padding: 2px;">UnHold Order(F10)</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="border: 1px solid black; padding: 2px;">Log Out (F7)</div> <div style="border: 1px solid black; padding: 2px;">Activate Discount</div> <div style="border: 1px solid black; padding: 2px;">Deactivate Discount</div> </div>			Customer Name Cash		Net Amount to Pay <input style="width: 100px; text-align: right;" type="text" value="3.50"/>		<div style="background-color: #4a7ebb; color: white; text-align: center; padding: 5px; font-weight: bold;">Delivery Details</div>		
			Address -		VAT Amount: <input style="width: 100px; text-align: right;" type="text" value="0.61"/>		<div style="background-color: #4a7ebb; color: white; text-align: center; padding: 5px; font-weight: bold;">Orders For Payment</div>		
			Town -		Total (Inc. VAT) <input style="width: 100px; text-align: right;" type="text" value="4.11"/>		<div style="background-color: #800080; color: white; text-align: center; padding: 5px; font-weight: bold;">Payment</div>		
			Post Code -		Exchange Total <input style="width: 100px; text-align: right;" type="text" value="0.00"/>				
			Credit Limit 0.00 Credit Available 0.00		Total To Pay <input style="width: 100px; text-align: right;" type="text" value="4.11"/>				
Close (Esc)		New Sales		Customer		Refunds/Returns		Sales Enquiry	
				Customer Previous Orders		Link BarCode		Proforma Order Details Enquiry	
								Proforma Order Details	

Want to change qty/Price then click on qty/price and press enter. So on right box open for changing qty/price. Change qty/price and Press F8 for effect on sale.

Click on Discount & press Enter, So Screen open for entering discount either £ or % with Reason. Press F8 for effect on sale.

Total number of items into order comes here

Current stock for selected product comes here

Last selling price comes here

VAT calculated automatically

Want to remove full list or full order press New sales

For over all discount on full order press Overall Discount

Enter Over all discount either £ or % with Reason. Press Ok for effect on sale

Want to remove any product from selected list then select that from and press Delete button

Step: - 4 (A) Sales Cycle (Including steps like Save, Retrieve, New Sale, Deliver detail & Payment

CB-600B BROTHER B Till: 05/06/2007 13:01:26
Mr. Administrator Administrator

Product Code (F1): Search Qty (F2) **1** Miscellaneous (F3) Scan Pal

Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CB-600B	CB-600B BROTHER B	10	0.57			5.70	
2	CB-600M	CB-600M BROTHER M	2	0.44			0.87	
3	CB-600Y	CB-600Y BROTHER Y	10	0.44			4.35	

LAST SALES PRICE **0.57**

Select Last Row (F11) Number Of Items **22** Current Stock **56** Total Amount **10.92**

Customer Details
 Customer Order Ref:
 Customer Acc Ref:
 Customer Name: Cash
 Address: -
 Town: -
 Post Code: -
 Credit Limit: 0.00
 Credit Available: 0.00

Customer Invoice Notes:

Buttons: Delete Item, Hold Sales Order (F9), UnHold Order (F10), Log Out (F7), Activate Discount, Deactivate Discount

Total Line Discount: 0.00
 Overall Order Discount: 0.00
 Net Amount to Pay: 10.92
 VAT Amount: 1.91
 Total (Inc. VAT): 12.83
 Exchange Total: 0.00
 Total To Pay: 12.83

Buttons: Save Order (F4), Retrieve Order (F5), Generate Receipt (F6), Delivery Details, Orders For Payment, Payment

Bottom Bar: Close (Esc), New Sales, Customer, Refunds/Returns, Sales Enquiry, Customer Previous Orders, Link BarCode, Proforma Order Details Enquiry, Proforma Order Details

1 Click on save order. So your order is saved

3 Press Retrieve order to amended order

4 Enter Deliver Address press Delivery details

2 Press New sale for entering New order. At that time confirmation message comes on screen

5

For payment click on payment Receive payment By Cash, Card, Cheque, Voucher, Bank Transfer & Generate credit note

Emperium Till From Enovations

Are you sure you want to exit the the Current Order without saving

Yes No

Payment Details Till: 05/06/2007 13:58:22
Mr. Administrator Administrator

Customer Name: Cash
 Address: -
 Town: -
 Post Code: -
 Credit Limit: 0.00
 Credit Available: 0.00
 Outstanding Balance: 0.00

Net Amount: 10.92
 VAT Charges: 1.91
 Exchange Total: 0
 Total Amount: 12.83

Buttons: Cash (F1), Card (F2), Cheque (F3), Voucher (F4), Credit Customer (F5), Bank Transfer (F6), Credit Note (F7), Delete Row, Delivery Details

Paid Amount: 0.00
 Balance: 12.83
 Change: 0.00

Bottom Bar: Close (Esc), New Sales, Customer, Refunds/Returns, Sales Enquiry, Customer Previous Orders, Link BarCode, Proforma Order Details Enquiry, Proforma Order Details

CASH PAYMENT Till: 05/06/2007 14:01:23
Mr. Administrator Administrator

Customer Name: Cash
 Address: 12.83
 Town: 12.83
 Post Code: 12.83
 Credit Limit: 12.83
 Credit Available: 12.83

Net Amount: 10.92
 VAT Charges: 1.91
 Exchange Total: 0
 Total Amount: 12.83

Buttons: Cash (F1), Card (F2), Cheque (F3), Voucher (F4), Credit Customer (F5), Bank Transfer (F6), Credit Note (F7), Delete Row, Delivery Details

Payment Amount: 12.83
 Change: 0.00

Bottom Bar: Close (Esc), New Sales, Customer, Refunds/Returns, Sales Enquiry, Customer Previous Orders, Link BarCode, Proforma Order Details Enquiry, Proforma Order Details

RETRO RADIO 3 BAND N320

Till: 14/06/2007 16:04:07
Mr. Administrator Administrator

Payment Details															
Cash (F1) Card (F2) Cheque (F3) Voucher (F4) Credit Customer (F5) Bank Transfer (F6) Credit Note (F7) Delete Row Delivery Details Close (Esc) Done (F8)	Customer Name a Address a Town a Post Code a Credit Limit 10000.00 Credit Available 9960.00 Outstanding Balance: 40.00 Net Amount 5.00 VAT Charges 0.00 Exchange Total 0 Total Amount 5.88 <table border="1"> <thead> <tr> <th>Sr.No</th> <th>Payment Type</th> <th>Cheque Date</th> <th>Paid Amt</th> <th>Currency Type</th> <th>Exchange Rate</th> <th>Exchange Amount</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Credit Customer</td> <td>01/01/0001</td> <td>5.88</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> Paid Amount 5.88 Balance 0.00 Change 0.00 Close (Esc) New Sales Customer Refunds/Returns Sales Enquiry Customer Previous Orders Customer Payment Link BarCode Proforma Order Details Enquiry Proforma Order Details	Sr.No	Payment Type	Cheque Date	Paid Amt	Currency Type	Exchange Rate	Exchange Amount	1	Credit Customer	01/01/0001	5.88			
Sr.No	Payment Type	Cheque Date	Paid Amt	Currency Type	Exchange Rate	Exchange Amount									
1	Credit Customer	01/01/0001	5.88												

After pressing Done, Message comes for printing Invoice & Delivery note

SILVER PLATED PHOTO FRAME 8X10

Till: 14/06/2007 16:08:10
Mr. Administrator Administrator

Sr No	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	SA10028	SILVER PLATED PHOTO FRAME 8X10	1	3.50			3.50	

LAST SALES PRICE 0.00

Emperium Till From Ennovations
Please select Yes to print on A4 and No to print on Receipt Printer
Yes No

Customer Order Ref: 0000
Customer Acc Ref: 0000
Customer Name: Cash
Address: -
Town: -
Post Code: -
Credit Limit: 0.00
Credit Available: 0.00

Overall Order Discount: 0.00
Net Amount to Pay: 3.50
VAT Amount: 0.61
Total (Inc. VAT): 4.11
Exchange Total: 0.00
Total To Pay: 4.11

Save Order (F4) **Retrieve Order (F5)** **Generate Receipt (F6)** **Delivery Details** **Print Receipt** **Payment**

Close (Esc) **New Sales** **Customer** **Refunds/Returns** **Sales Enquiry** **Customer Previous Orders** **Link BarCode** **Proforma Order Details Enquiry** **Proforma Order Details**

SILVER PLATED PHOTO FRAME 8X10

Till: 14/06/2007 16:13:34
Mr. Administrator Administrator

Sr No	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CCB-24BLK	CCB-24BLK CANON	1	0.26			0.26	

LAST SALES PRICE 0.00

Emperium Till From Ennovations
Are you sure you want to print Delivery Note
Yes No

Customer Order Ref: 0000
Customer Acc Ref: 0000
Customer Name: Cash
Address: -
Town: -
Post Code: -
Credit Limit: 0.00
Credit Available: 0.00

Overall Order Discount: 0.00
Net Amount to Pay: 0.26
VAT Amount: 0.04
Total (Inc. VAT): 0.30
Exchange Total: 0.00
Total To Pay: 0.30

Save Order (F4) **Retrieve Order (F5)** **Generate Receipt (F6)** **Delivery Details** **Print Receipt** **Payment**

Close (Esc) **New Sales** **Customer** **Refunds/Returns** **Sales Enquiry** **Customer Previous Orders** **Link BarCode** **Proforma Order Details Enquiry** **Proforma Order Details**

Step: - 4 (B) Sales Cycle (Including Generate receipt, Order payment , Payment)

Press Cash , So Screen open and amount automatically comes on screen, Check it and press Ok

Use :- In cash sale, Customer given order or list out items he/she require and after 1hr come for pick up. Customer not paying you at that time. But he/she pay you at pick up time. At that time use generate receipt option for confirming customer order or list of item. Follow Step 4(A)'s 1,2,3,4

CB-600B BROTHER B

Till1
05/06/2007 13:01:26
Mr. Administrator Administrator

Product Code (F1):

Search

Qty (F2)

Miscellaneous (F3)

Scan Pal

Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CB-600B	CB-600B BROTHER B	10	0.57			5.70	
2	CB-600M	CB-600M BROTHER M	2	0.44			0.87	
3	CB-600Y	CB-600Y BROTHER Y	10	0.44			4.35	

Number Of Items Current Stock

Total Amount

Total Line Discount

Overall Order Discount

Net Amount to Pay

VAT Amount:

Total (Inc.VAT)

Exchange Total

Total To Pay

LAST SALES PRICE

0.57

SelectLastRow (F11)

Customer Invoice Notes

Customer Details

Customer Order Ref:

Customer Acc Ref:

Customer Name:

Address:

Town:

Post Code:

Credit Limit:

Credit Available:

Save Order (F4)

Retrieve Order (F5)

Generate Receipt (F6)

Delivery Details

Orders For Payment

Payment

Delete Item

Hold Sales Order (F9)

UnHold Order (F10)

Log Out (F7)

Activate Discount

Deactivate Discount

Close (Esc)

New Sales

Customer

Refunds/Returns

Sales Enquiry

Customer Previous Orders

Link BarCode

Proforma Order Details Enquiry

Proforma Order Details

Press generate receipt.
So automatically
receipt generated and
printed

5

Press Order For Payment

6

On your screen a
list of unpaid
order comes,
Select order
And follow
payment process

CB-600B BROTHER B

Till1
05/06/2007 14:36:51
Mr. Administrator Administrator

Product Code (F1):

Search

Qty (F2)

Miscellaneous (F3)

Scan Pal

Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
To be Paid Orders								
Scan Order <input type="text"/>								
Sr.No.	Order Ref	Customer Name	Total Amount	Till No	Order Date Time			
1	256	Cash	12.83	Till1	05/06/2007 14:34			

Number Of Items Current Stock

Total Amount

Total Line Discount

Overall Order Discount

Net Amount to Pay

VAT Amount:

Total (Inc.VAT)

Exchange Total

Total To Pay

LAST SALES PRICE

0.00

SelectLastRow (F11)

Customer Invoice Notes

Customer Details

Customer Order Ref:

Customer Acc Ref:

Customer Name:

Address:

Town:

Post Code:

Credit Limit:

Credit Available:

Save Order (F4)

Retrieve Order (F5)

Generate Receipt (F6)

Delivery Details

Orders For Payment

Payment

Delete Item

Hold Sales Order (F9)

UnHold Order (F10)

Log Out (F7)

Activate Discount

Deactivate Discount

Close (Esc)

New Sales

Customer

Refunds/Returns

Sales Enquiry

Customer Previous Orders

Link BarCode

Proforma Order Details Enquiry

Proforma Order Details

B) Account customer sales

From Standard (Cash) Sales

After Step –
1 Selected
customer
details
comes here

Step: - 4 Sales Cycle (Including steps like Save, Retrieve, New Sale, Deliver detail & Payment)

CB-600B BROTHER B Till: 05/06/2007 13:01:26
Mr. Administrator Administrator

Product Code (F1): Search Qty (F2) **1** Miscellaneous (F3) Scan Pal

Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CB-600B	CB-600B BROTHER B	10	0.57			5.70	
2	CB-600M	CB-600M BROTHER M	2	0.44			0.87	
3	CB-600Y	CB-600Y BROTHER Y	10	0.44			4.35	

LAST SALES PRICE **0.57**

Select Last Row (F11) Number Of Items **22** Current Stock **56** Total Amount **10.92**

Customer Details
 Customer Order Ref:
 Customer Acc Ref:
 Customer Name: Cash
 Address: -
 Town: -
 Post Code: -
 Credit Limit: 0.00
 Credit Available: 0.00

Customer Invoice Notes:

Buttons: Delete Item, Hold Sales Order (F9), UnHold Order (F10), Log Out (F7), Activate Discount, Deactivate Discount

Summary:
 Total Line Discount: 0.00
 Overall Order Discount: 0.00
 Net Amount to Pay: 10.92
 VAT Amount: 1.91
 Total (Inc. VAT): 12.83
 Exchange Total: 0.00
 Total To Pay: 12.83

Buttons: Save Order (F4), Retrieve Order (F5), Generate Receipt (F6), Delivery Details, Orders For Payment, Payment

Footer: Close (Esc), New Sales, Customer, Refunds/Returns, Sales Enquiry, Customer Previous Orders, Link BarCode, Proforma Order Details Enquiry, Proforma Order Details

1

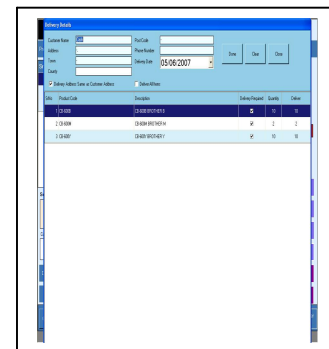
Click on save order. So your order is saved

3

Press Retrieve order to amended order

4

Enter Deliver Address press Delivery details



Press New sale for entering New order. At that time confirmation message comes on screen

5

For payment click on payment Receive payment By Cash or Credit

Emperium Till From Enovations

Are you sure you want to exit the the Current Order without saving

Yes No

RETRO RADIO 3 BAND N320 Till: 14/06/2007 16:00:30
Mr. Administrator Administrator

Payment Details

Sr.No. 1

Cash (F1) Customer Name: a Net Amount: 5.00

Card (F2) Address: a

Cheque (F3) Town: a VAT Charges: 0.00

Voucher (F4) Post Code: a Exchange Total: 0

Credit Customer (F5) Credit Limit: 10000.00 Total Amount: 5.88

Bank Transfer (F6) Credit Available: 9960.00 Outstanding Balance: 40.00

Credit Note (F7)

Buttons: Delete Row, Delivery Details

Summary:
 Paid Amount: 0.00
 Balance: 5.88
 Change: 0.00

Footer: Close (Esc), Done (F8), Customer Payments

RETRO RADIO 3 BAND N320 Till: 14/06/2007 16:01:34
Mr. Administrator Administrator

Payment Details

Sr.No. 1

Cash (F1) Customer Name: a Net Amount: 5.00

Card (F2) Address: a VAT Charges: 0.00

Cheque (F3) Town: a Exchange Total: 0

Voucher (F4) Post Code: a Total Amount: 5.88

Credit Customer (F5) Credit Limit: 10000.00 Outstanding Balance: 40.00

Bank Transfer (F6) Credit Available: 9960.00

Credit Note (F7)

Buttons: Delete Row, Delivery Details

Summary:
 Paid Amount: 0.00
 Balance: 5.88
 Change: 0.00

Footer: Close (Esc), Done (F8), Customer Payments

RETRO RADIO 3 BAND N320

Till: 14/06/2007 16:04:07
Mr. Administrator Administrator

Product Code (F1)	Search	Qty (F2)	Miscellaneous (F3)	Scan Pad
1		1		

Sr.No	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	SA10120	SILVER PLATED PHOTO FRAME 8x10	1	3.50			3.50	

LAST SALES PRICE
0.00

Imperium Till From Enovations

Please select Yes to print on A4 and No to print on Receipt Printer

Yes No

Customer Order Ref:	Customer Acc Ref:	Customer Name	Address	Town	Post Code	Credit Limit	Credit Available	Overall Order Discount	Net Amount to Pay	VAT Amount	Total (Inc. VAT)	Exchange Total	Total To Pay
	0000	Cash					0.00	0.00	3.50	0.61	4.11	0.00	4.11

Save Order (F4) Retrieve Order (F5) Generate Receipt (F6) Delivery Details

Close (Esc) New Sales Customer Refunds/Returns Sales Enquiry Customer Previous Orders Customer Payment Link BarCode Proforma Order Details Enquiry Proforma Order Details

After pressing Done, Message comes for printing Invoice & Delivery note

SILVER PLATED PHOTO FRAME 8X10

Till: 14/06/2007 16:08:10
Mr. Administrator Administrator

Product Code (F1)	Search	Qty (F2)	Miscellaneous (F3)	Scan Pad
1		1		

Sr.No	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	SA10120	SILVER PLATED PHOTO FRAME 8x10	1	3.50			3.50	

LAST SALES PRICE
0.00

Imperium Till From Enovations

Please select Yes to print on A4 and No to print on Receipt Printer

Yes No

Customer Order Ref:	Customer Acc Ref:	Customer Name	Address	Town	Post Code	Credit Limit	Credit Available	Overall Order Discount	Net Amount to Pay	VAT Amount	Total (Inc. VAT)	Exchange Total	Total To Pay
	0000	Cash					0.00	0.00	3.50	0.61	4.11	0.00	4.11

Save Order (F4) Retrieve Order (F5) Generate Receipt (F6) Delivery Details

Close (Esc) New Sales Customer Refunds/Returns Sales Enquiry Customer Previous Orders Customer Payment Link BarCode Proforma Order Details Enquiry Proforma Order Details

SILVER PLATED PHOTO FRAME 8X10

Till: 14/06/2007 16:13:34
Mr. Administrator Administrator

Product Code (F1)	Search	Qty (F2)	Miscellaneous (F3)	Scan Pad
1		1		

Sr.No	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CCB-24BLK	CCB-24BLK CANNON	1	0.26			0.26	

LAST SALES PRICE
0.00

Imperium Till From Enovations

Are you sure you want to print Delivery Note

Yes No

Customer Order Ref:	Customer Acc Ref:	Customer Name	Address	Town	Post Code	Credit Limit	Credit Available	Overall Order Discount	Net Amount to Pay	VAT Amount	Total (Inc. VAT)	Exchange Total	Total To Pay
	0000	Cash					0.00	0.00	0.26	0.04	0.30	0.00	0.30

Save Order (F4) Retrieve Order (F5) Generate Receipt (F6) Delivery Details

Close (Esc) New Sales Customer Refunds/Returns Sales Enquiry Customer Previous Orders Customer Payment Link BarCode Proforma Order Details Enquiry Proforma Order Details

C) Performa / Quotation customer sales

Follow

Step 1 :- Selecting/Searching customer from sales screen

Step 2 :- Selecting/Searching Product

Step 3 :- Product exists into system then following screen comes From Standard (Cash) Sales

Step: - 4 Sales Cycle (Including steps like Performa order detail)

CB-600B BROTHER B

Product Code (F1): Search Qty (F2) 1 Miscellaneous (F3) Scan Pal

Sr. No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CB-600B	CB-600B BROTHER B	10	0.57			5.70	
2	CB-600M	CB-600M BROTHER M	2	0.44			0.87	
3	CB-600Y	CB-600Y BROTHER Y	10	0.44			4.35	

LAST SALES PRICE: **0.57**

Number Of Items: 22 Current Stock: 56 Total Amount: 10.92

Customer Details: Customer Order Ref: Customer Acc Ref: 0000 Customer Name: Cash Address:

Customer Invoice Notes:

Buttons: Delete Item, Hold Sales Order (F9), UnHold Order (F10), Log Out (F7), Activate Discount, Deactivate Discount

Total Line Discount: 0.00 Overall Order Discount: 0.00 Net Amount to Pay: 10.92 VAT Amount: 1.91 Total (Inc. VAT): 12.83 Exchange Total: 0.00 Total To Pay: 12.83

Buttons: Save Order (F4), Retrieve Order (F5), Generate Receipt (F6), Delivery Details, Orders For Payment, Payment

Bottom Bar: Close (Esc), New Sales, Customer, Refunds/Returns, Sales Enquiry, Customer Previous Orders, Link Barcode, Proforma Order Details Enquiry, Proforma Order Details

Press Performa order details

Tick on this box so selected customer delivery address comes automatically Or Enter delivery address manually

Press Save for generating Performa Order details

CET-020 EPSON C/M/Y

Product Code (F1): Search Qty (F2) 1 Miscellaneous (F3) Scan Pal

Sr. No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CET-020	CET-020 EPSON C/M/Y	1	0.53			0.53	

Customer Details For Proforma Invoice

Customer Name: test Address: test Town: test Post Code: test Credit Limit: 0.00 Credit Available: 0.00

Net Amount: 0.53 VAT Charges: 0.09 Total Amount: 0.62

Buttons: Close, Save

Delivery Address Same as Customer Address: ☒

Post Code: test Exchange Total: Total To Pay:

CET-020 EPSON C/M/Y

Product Code (F1): Search Qty (F2) 1 Miscellaneous (F3) Scan Pal

Sr. No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CET-020	CET-020 EPSON C/M/Y	1	0.53			0.53	

Customer Details For Proforma Invoice

Customer Name: test Address: test Town: test Post Code: test Credit Limit: 0.00 Credit Available: 0.00

Net Amount: 0.53 VAT Charges: 0.09 Total Amount: 0.62

Buttons: Close, Save

Delivery Address Same as Customer Address: ☒

Post Code: test Exchange Total: Total To Pay:

So, Message displayed like Order successfully Updated & Print order or Not

Step: - 5 Sales Cycle (Including steps like Performa Inquiry, Payment)

Product Code (F1): Qty (F2) Miscellaneous (F3)

Till#
14/06/2007 16:48:30
Mr. Administrator Administrator

Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP

LAST SALES PRICE

0.00

SelectLastRow (F11)

Customer Invoice Notes

Number Of Items Current Stock

Customer Details

Customer Order Ref:

Customer Acc Ref:

Customer Name:

Address:

Town:

Post Code:

Credit Limit:

Credit Available:

Total Amount:

Total Line Discount:

Overall Order Discount:

Net Amount to Pay:

VAT Amount:

Total (Inc. VAT):

Exchange Total:

Total To Pay:

Click on Performa Order Details Inquiry for searching back dated Performa / quotation

Proforma Order Search Criteria

Enter Your Search Criteria

Acc Ref: From Date:

Customer Name: To Date:

Order Date: Post Code:

SrNo	Order Date	Total Bill Amount	Customer AccNo
1	14/06/2007 16:36	00.62	1043test
2	14/06/2007 16:19	00.30	0000-Cash

SrNo	Central Code	Description	Quantity	Unit Price	Promotional Discount	Discount	Total Price
1	CET-020	CET-020 EPSON C/M/Y	1	00.53		0%	00.53

Use search criteria for Quotation / Performa

Searched order comes here

Selected order detail comes here

Select order for Payment or Abandoned Order

If you want to print order then press this button

Till
14/06/2007 17:31:35
Mr. Administrator Administrator

Product Code (F1): Search Qty (F2) Miscellaneous (F3) Scan Pal

Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CET-020	CET-020 EPSON C/M/Y	1	0.53			0.53	
2	CET-066	CET-066 EPSON B	1	0.51			0.51	
3	CET-053 (110/1 CET-053 (110/193) EPSON C/M/Y/LC/LM		1	0.62			0.62	

LAST SALES PRICE
0.00

SelectLastRow (F11)

Customer Invoice Notes

Customer Details
Customer Order Ref:
Customer Acc Ref:
Customer Name: test
Company Name: test.test
Town: test
Post Code: test
Credit Limit: 0.00
Credit Available: 0.00

Number Of Items Current Stock
Total Amount
Total Line Discount
Overall Order Discount
Net Amount to Pay
VAT Amount:
Total (Inc. VAT)
Exchange Total Total To Pay

Delete Item Hold Sales Order (F9) UnHold Order(F10)
Log Out (F7) Activate Discount Deactivate Discount

Save Order (F4)
Retrieve Order (F5)
Generate Receipt (F6)
Delivery Details
Orders For Payment
Payment

Close (Esc) New Sales Customer Refunds/ Returns Sales Enquiry Customer Previous Orders Link BarCode Proforma Order Details Enquiry Proforma Order Details

Previous
selected item

New Item

Either saves as
Performa order
again
Or
Take payment

Till
15/06/2007 11:51:36
Mr. Administrator Administrator

Payment Details

Cash (F1)
Card (F2)
Cheque (F3)
Voucher (F4)
Credit Customer (F5)
Bank Transfer (F6)
Credit Note (F7)

Customer Name: test
Address: test
Town: test
Post Code: test
Credit Limit: 0.00
Credit Available: 0.00
Outstanding Balance: **0.00**

Net Amount
VAT Charges
Exchange Total
Total Amount

Sr.No. Payment Type Details Paid Amt Currency Type Exchange Rate Exchange Amount

--	--	--	--	--	--	--

Paid Amount
Balance
Change

Delete Row
Delivery Details

Close (Esc) Done (F8) Customer Payments

Close (Esc) New Sales Customer Refunds/ Returns Sales Enquiry Customer Previous Orders Link BarCode Proforma Order Details Enquiry Proforma Order Details

Other Information**(Including Hold, Unhold , Activate discount , deactivate discount , Last sales price , Link bar code)**

CB-600B BROTHER B Till: 05/06/2007 13:01:26
Mr. Administrator Administrator

Product Code (F1): Search Qty (F2) Miscellaneous (F3) Scan Pal

Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP
1	CB-600B	CB-600B BROTHER B	10	0.57			5.70	
2	CB-600M	CB-600M BROTHER M	2	0.44			0.87	
3	CB-600Y	CB-600Y BROTHER Y	10	0.44			4.35	

LAST SALES PRICE
0.57

SelectLastRow (F11)

Number Of Items Current Stock Total Amount Save Order (F4)

Customer Details
Customer Order Ref:
Customer Acc Ref: Total Line Discount Retrieve Order (F5)

Customer Name: Cash Overall Order Discount Generate Receipt (F6)

Address: - Net Amount to Pay Delivery Details

Town: - VAT Amount: Orders For Payment

Post Code: - Total (Inc. VAT) Payment

Credit Limit: 0.00 Exchange Total Total To Pay

Credit Available: 0.00

Close (Esc) New Sales Customer Refunds/Returns Sales Enquiry Customer Previous Orders Link BarCode Proforma Order Details Enquiry Proforma Order Details

Buttons: Delete Item, Hold Sales Order (F9), Unhold Order (F10), Log Out (F7), Activate Discount, Deactivate Discount

Login
Information
display hereLast selling price
comes hereAfter scanning
product ,
message
comes like
Product not
exists.
Suppose you
want to attach
barcode to
product the
click herePress Hold
sales and
serve another
customerClick Activate
discount for
given discountFor Deactivate discount
Press Deactivate discountPress Unhold
and select
Hold sales for
further process

Activate Discount

User Code
Pass Code

1 2 3
4 5 6
7 8 9
0 CLEAR
Close BKP

LAST SALES PRICE
0.00

Buttons: Save Order (F4), Retrieve Order (F5), Generate Receipt (F6), Delivery Details, Orders For Payment, Payment

Enter user and password for
activating discount

UnHold Sales Orders

Sr.No.	Order Ref	Customer Name	Total Amount	Till No	Order Date Time
1	257	Cash	12.83	Till	05/06/2007 15:11

LAST SALES PRICE
0.00

SelectLastRow (F11)

Customer Invoice Notes

Buttons: Close, Delete, Delete All, Select

Buttons: Delete Item, Hold Sales Order (F9), Unhold Order (F10), Log Out (F7), Activate Discount, Deactivate Discount

Close (Esc) New Sales Customer Refunds/Returns Sales Enquiry Customer Previous Orders Link BarCode Proforma Order Details Enquiry Proforma Order Details

Buttons: Save Order (F4), Retrieve Order (F5), Generate Receipt (F6), Delivery Details, Orders For Payment, Payment

Sales Inquiry (How to search order, Printing Invoice, Delivery Note, Picking List

Use search
criteria and
press search
button

Sales Enquiry

Enter Your Search Criteria

Invoice No:
From Date:
Credit note No:

Invoice Date:
To Date:

Customer Ref:

Select Customer

Search

Clear

Product:

Select Product

SrNo	Transaction Date	Payment For	Total Value	Paid Amount	Change	Customer AccNo	Invoice no
1	03/07/2007 12:01	Sales	47.00	47.00	0.00	0000-Cash	731

SrNo	Code	Description	Quantity	Unit Price	Promotional Disc	Discount	Total Price	Disc UP
1	397	test1	20	2.000		0.00	40.00	2

Close

Print Invoice

Print Delivery Note

Print Picking Lists

Searched order
comes here

Selected order
detail comes here

If you want to print
invoice, Click here

If you want to print Picking list for
this selected order please Click here

If want to print delivery note for
selected order then Click here

Refund / Exchange process

Product Code (F1): <input type="text"/> Search Qty (F2) <input type="text"/> Miscellaneous (F3) Scan Pal										Till 15/06/2007 12:11:38 Mr. Administrator Administrator		
Sr.No.	Code	Description	Qty	Unit Price	Promotional Disc	Disc	Total Price	Disc UP				
									LAST SALES PRICE 0.00			
SelectLastRow (F11) <input type="text"/> Customer Invoice Notes <input type="text"/>			Number Of Items <input type="text"/> Current Stock <input type="text"/>		Total Amount <input type="text"/>		Total Line Discount 0.00		Save Order (F4)			
Customer Details Customer Order Ref: <input type="text"/> Customer Acc Ref: <input type="text"/> Customer Name: Cash Company Name: -			Town: - Post Code: -		Overall Order Discount 0.00		Net Amount to Pay <input type="text"/>		Retrieve Order (F5)			
Credit Limit: 0.00 Credit Available: 0.00			Exchange Total: 0.00		Total To Pay: 0.00		VAT Amount: <input type="text"/>		Generate Receipt (F6)			
Delete Item Log Out (F7)			Hold Sales Order (F9) Activate Discount		UnHold Order (F10) Deactivate Discount		Total (Inc. VAT) <input type="text"/>		Delivery Details			
Close (Esc)			New Sales		Customer		Refunds/Returns		Sales Enquiry		Customer Previous Orders	
Link BarCode			Proforma Order Details Enquiry		Proforma Order Details		Orders For Payment		Payment			

Click here for
Refund /
Exchange

Click search for
searching order

Enter
Order Ref
number here

Returns															
												Till Mr. Administrator Administrator 03/07/2007 15:44:02 Order Date			
Order Ref :		<input type="text"/>	Search	Add Miscellaneous	Refund Whole Order										
SrNo	Product Code	Description	Unit Of Sale	Qty	Unit Price	Promotional Discount	Disc	Total Price	Return Qty	Ret. Unit Price	Ret. Total Price	Prev. Ret. Qty			
Customer Details Customer Name: Customer Details Address: Customer Details Town: Customer Details Post Code: Customer Details Credit Limit: 0.00 Credit Available: 0.00												Total 0.00		Ret. Nett Amount 0.00	
												Ret. VAT Amount 0.00			
												Ret. Total Amount 0.00			
Close												Payment			

Refund
Whole order
Click here

Click for direct
Full payment
refund

Order R

SrNo	Product Code
1	CET-020
2	CET-066
3	CET-053

Payment Details

Cash

Card

Cheque

Credit Customer

Voucher

Bank Transfer

Delete Row

Customer Name

test

Address

test

Town

test

Post Code

test

Credit Limit

0.00

Credit Available

0.00

Outstanding Balance

0.00

Total Amount

0.41

Balance To Pay

0.41

Paid Amount

0.00

Balance

0.41

Change

0.00

Close

Done

Customer Payments

Close

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